

# **Minutes of Unit 157 Board Meeting**

**25 June 2016**

Attendees:

Michael DeVivo, Unit President  
Michael Lawson, Unit Vice-President  
JoAnn Maddox, Unit Recorder  
Iris Bjorn, Unit Secretary  
Gayle Morgan, Unit Treasurer  
Bee Chapman, BDBC Representative  
Otis Manar, BDBC Representative  
Keith Henderson, BDBC Representative  
Ted Bjorn, Greater Tuscaloosa DBC and Bama DBC Representative  
Chuck Kelly, District Representative  
Linda Tarver, MGM Representative  
Dorothy Norwood, MGM Representative

Michael DeVivo, Unit President, called the meeting to order. Mike invited all to enjoy a delicious meal of Chinese food while the meeting was conducted

## Old Business:

- Iris handed out copies of the previous meeting's minutes for all to review. Mike asked for corrections to same. A few minor edits were noted, and then a motion to accept the minutes was made, seconded and passed.
- The newly appointed Unit treasurer, Gayle Morgan, then presented the treasurer's report. A check from Unit 157 to the BDBC was somehow intercepted, washed (payee and dollar amount changed), and cashed on Friday, May 6, at a Regions Bank in Jackson, Miss. An additional check was created to the same payee for a different amount and also cashed that same day at a Regions Bank in Jackson, Miss. A third check with a different payee and amount was presented that same day at a Regions Bank in

Jackson, Miss. but would have overdrawn the account and this caught the attention of the bank. This check was not cashed. Regions notified Gayle on May 6. She filed a report at a Regions branch on May 7. On May 10 Mike DeVivo and Gayle opened a new account. Gayle also filed a police report on May 10. Regions shortly thereafter reimbursed the lost funds. A motion to accept the treasurer's report was made, seconded and passed.

- Mike DeVivo gave the Education Report for Sherry Kamber. He noted that no new requests for funding have been made. He then reiterated the new policy that all requests must be made to the Education Liaison directly and must be pre-approved before any expenditures are made.
- Re advertising for education, ACBL has reduced the amount they will reimburse for same to a total of \$500.00, which is 50% up to \$1000.00. Thus, Mike thinks that some limit must be in place as to what the Unit will assume. Keith Henderson says he is in favor of putting a limit of \$500.00 per campaign for the Unit to reimburse. A motion was then made that the Unit will reimburse 50 percent of advertising for education with a ceiling of \$500 per campaign. The Unit will then seek to recover any eligible portion of its outlays from District 10. Motion was seconded and passed. Mike DeVivo will revise the written policy and distribute to all board members.
- Iris gave the tournament report. She said that all requests have been met and there are no outstanding requests.

#### New Business:

- Mike: It is time to appoint a nominating committee for the upcoming elections. He then asked for a volunteer to chair this committee. Keith Henderson volunteered. Keith will ask five clubs to assign one individual to serve on this nominating committee.
- Mike: Re new requests for reimbursement, BDBC wants one-half of its deductible for the new roof, up to a total of \$500.00. The Board approved this request.
- Mike: The condition of the Unit's tables, bid boxes, and inserts has deteriorated and many items are in need of replacement. This would be an expensive proposition. Keith Henderson proposed a \$2 per member annual

assessment of each club with proceeds to be deposited into a separate fund to be used to replace these items. The motion passed. Mike will draft the formal policy, and board members will inform their respective clubs of this new requirement.

There being no further business, Mike asked for a motion to adjourn, which was made, seconded, and passed.

Respectfully submitted,

*Iris Bjorn*, Unit 157 Secretary